V.V.Sangha’s

Internal Quality Assurance Cell

Veerashaiva College, Ballari.

Action Taken Report for the Year 2018-19 .

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| Sl.No | Minutes of Meeting | Action taken |
| 1 | Confirmed and recorded resolution  of last meeting in minutes book. | Circulated a copy of minutes among all the members and the convener of cells, committees and departments on 06.08.2018. |
| 2 | Resolved to reconstitute IQAC team. | A new team is constituted and invited the new members for the meeting held on 30.07.2018. IQAC co-ordinator briefed about the structure and functions of IQAC to newly selected members. |
| 3 | Resolved and prepared strategic perspective plan after in depth discussion in the meeting. | Strategic perspective plan is designed consisting of 26 crucial activities for the improvement of overall quality. A copy of it, was circulated among the staff concerned and informed them to implement assigned activities. |
| 4 | Resolved to prepare calendar of events for the year 2018-19 in accordance with the academic calendar of affiliated university. | Displayed on the notice board and informed the staff concerned to conduct curricular, co-curricular and extension activities as per the provisions made in the calendar of events. |
| 5 | Resolved to assign tasks to the staff in charge of cells and committees. | Statement of tasks in accordance with strategic perspective plan is prepared and submitted to the staff for execution. |
| 6 | Resolved to upload IA marks to VSK university before the expiry of last date by involving the heads of the depts. Allowed sports men and women to write IA tests on some other dates and asked to prepare new question papers. | Pursued and executed the heads of the departments are informed to conduct tests separately on some other convenient data and asked to prepare new question papers for all subjects. |
| 7 | Resolved to insist each staff to present at least two papers in seminars and conferences in every academic year. | The meeting of the staff is convened on 16.10.2018 in which all the teaching faculty are informed to present at least two papers in one academic year. |
| 8 | Resolved to organize FDF for teaching staff. | Dr Jagadish Basapur, KSCTE, Ballari is requested in letter dated 06.08.2018 to deliver a talk. He delved a talk on |

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| 9 | Preparation for TEE examinations to be held in November 2018. | Examination committee is given the responsibility of conducting examinations. The meeting of the committee is held in principal’s chamber on 28.10.2018. |
| 10 | Resolved to analyse the performance of the students in university examinations. | The examination committee is informed in letter dated 12.01.2019 to analyse students performance in the examinations and take measures for improvement in the case of slow learners. |
| 11 | Resolved to honour and publicise the achievement of rank holders in university examinations held during 2017-18. | The members of examination committee are informed to place order for printing 04 banners and display them in 04 different places of the city. It is decided to honour the rank holders on talents day to be held on 10.04.2019. |
| 12 | Resolved to complete roof repairing and painting work in room No 19 by the end of Feb,2019. | The management is requested in letter dated 12.01.2019 for the completion of roof repairing work and painting of room No 19 at the earliest. Both the works are completed as per our expected date. |
| 13 | Resolved to organize college level sports meet 2018-19. | The meeting of sports committee is called on 18th January 2019 in principals chamber. The convener of the committee is informed to make necessary arrangements by involving the members of students’ council. The sports meet was conducted quite successfully. |
| 14 | Resolved to organize NAAC sponsored National seminar on 15th and 16th February 2019. | About 8 committees are formed to make necessary preparation for the organization of seminar. The meeting of all the committees was held on 22.01.2019 and assigned work to the committees. The seminar was held on 15th and 16th February, 2019. |
| 15 | Resolved to held self financed National Conference by the department of zoology on 21st and 22nd March 2019. | The meeting of the staff was called on 12th March, 2019 for allocation of preparation work to the staff. |
| 16 | Resolved to inform by examination committee to submit IA marks to VSK university on or before 30th April 2019. | Pursued and done successfully on time. |

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| 17 | Resolved to form AAA team consisting senior faculty in the college | Internal AAA is conducted for the year 2018-19 under the leadership of Dr B.O.Satyanarayana Reddy. The team submitted its report on 25.08.2019 with recommendations for the improvement of quality. The recommendations have been implemented satisfactorily. |
| 18 | Resolved to collect and analyze feedback from all the stakeholders. | Mr.P.Mastanappa, Convener, Feedback committee is asked to complete the process on or before 8th May, 2019. It is executed successfully. |
| 19 | Resolved to organize state level workshop by the department of sociology on Research Methodology on 05.02.2019. | Various committees are formed to make preparation for state level work shop. Dr G Rajashekhar, Principal, reviewed over all preparations made by each committee on 1st February, 2019. The workshop was conducted successfully on the scheduled date. |
| 20 | Resolution is passed to constitute a committee under the chairmanship of Dr B.O.Satyanarayana Reddy to review the annual reports and data submitted by Depts cells and committees. | The chairman of the review committee is informed to complete the process of reviewing at the earliest vide letter dated 27.05.2019. He provided data on time and same has been used for the preparation of AQAR. |
| 21 | Resolved to register Alumni association during summer vocation. | The committee headed by Sri W. Sharanappa prepared the draft of Alumni association in consultation with the legal adviser Sri Ankalayya. Sri W Sharanappa is pursuing the process of registration. It may complete by the end of February 2019. |
| 22 | Resolved to enter all the required data to PFMS at the earliest. | Dr D Nagesh Sastri, co-ordinator, AISHE and Dr.K.C.Sajjan co-ordinator of RUSA were informed to pursue data entry work and do it successfully within the last date. They did it successfully. |